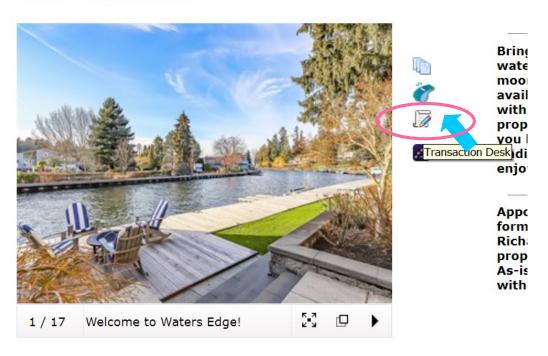


1. From the listing, click the "Transaction Desk"

MLS#: **2036222** Status: **Pending (05/12/2023** Community: **Hunts Point** Area: **520** CDOM: **72**

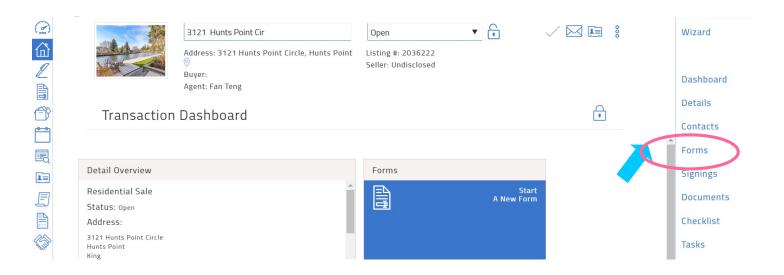
Community: **Hunts Point**Bedrooms: **3**Bathrooms: **3**Area: **520**SqFt: **4,900**Lot Size: **.**

School District: **Bellevue** Potential Terms: **Cash Out**

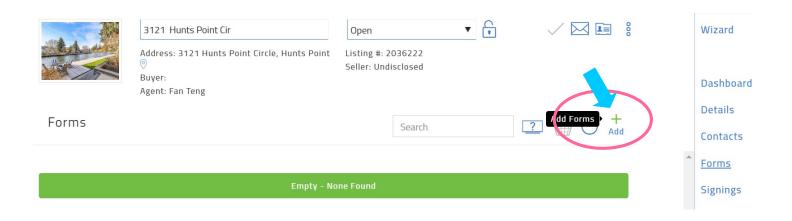




2. In "Transaction Desk", click "Forms"



2.5. Click "+" to Add Forms"





3. Search, select and add "Form 40"

Close Add forms to transaction Library forms matching "form 40" Form 40 - Compensation Disbursement Form All Statewide Forms Form 40 - Compensation Disbursement Form All Statewide Forms Form 40 - Compensation Disbursement (Buyer Funded) All Statewide Forms Form 40 - Compensation Disbursement Form Listing/Selling Forms Form 40 - Compensation Disbursement (Buyer Funded)



4. Fill the information

- company's bank info
- No paper check, wire only
- The rebate if any

/EST SERVICE:	File •	AA Fonts •	Clause	Transaction Forms	⊕,
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(1) Fill in the following completely. (2) Sign in the space provided. (3) Sand a copy to the Listing Brokerage Firm	Today	Today's Date: 5/18/2023		
(3) Send a copy to the Listing Brokerage Firm.(4) Send a copy to the Closing Agent.(5) Retain a copy.				
Buyer Input the Buyer(s) name	Buyer			
Seller Input the Seller(s) name	Buyer			
Seller	nase Price:			
Property Address 3121 Hunts Point Circle	Hunts Point	WA	98004	
Address	City	State	Zip	
Closing Agent Input the Escrow's name				
Closing Agent's Address	City	State	Zip	
The Closing Agent is instructed to disburse the Buyof this form as follows:	/			
\$100,000.00 to WeLakeside		(Buyer	Brokerage Firm)	
Chase#	No paper check, wire on		98004	
AVOICES.	City	State	Zip	
\$ 10,000.00 to Buyer as closing cost				
Attended		01-1-	7	
Address	City	State	Zip	
For security reason, p	please ask your			
office to provide the b		State	Zip	
Buyer Brokerage Firm		Phone (425		

WeLakeside REAL ESTATE

× Save/Exit



5. Click the "sign" to configure remote sign

Buyer Input the Buyer(Buyer Seller Input the Seller(Seller)	s) name				
Seller Input the Seller(s					
	s) name		Buyer		
Listing No. 2036222	,	Purchase Price	Seller :		
Property Address 312		t Circle	Hunts Point	WA	98004
Olasina Assat Input f	Address		City	State	Zip
Closing Agent Input to	ne escion s hame				
Closing Agent's Addre	SS		City	State	Zip
The Closing Agent is in of this form as follows:	nstructed to disburse	the Buyer Broker	age Firm's compensation a		
\$ 100,000.00 to	WeLakeside			(Buver	Brokerage Firm)
	ase#.	;1	No paper check, wire or		98004



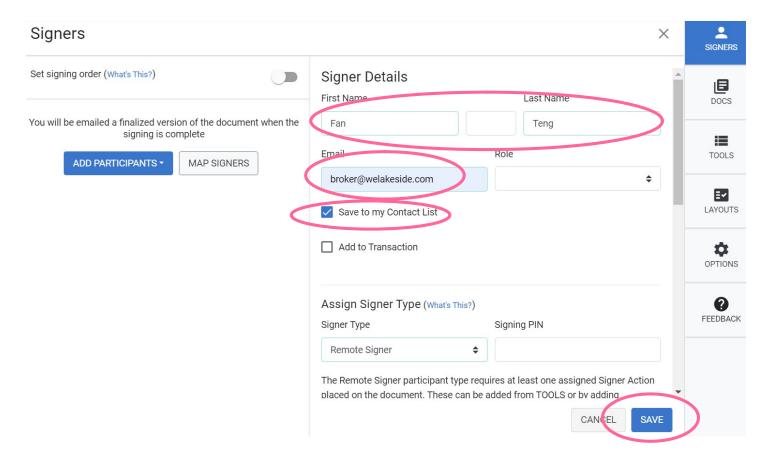
6. Click "Add Participants" -> "Add New"

- 100% + 3 3121 Hunts Point Cir - Form 40 - Compensation Disbursemen	nt 🖶 🕹 🖪	< BACK NEXT >
orm 40 - Compensation Disbursement Form	Signers	× signers
Form 40 Compensation Disbursement Form Rev. 10/22 Page 1 of 1 COMPENSATION DISBURSEMENT FORM ©Copyright 2022 Northwest Multiple Listing Se ALL RIGHTS RESERVED	ED	Docs
Buyer Brokerage Firm must: (1) Fill in the following completely. (2) Sign in the space provided. (3) Send a copy to the Listing Brokerage Firm. (4) Send a copy to the Closing Agent. (5) Retain a copy.	You will be amalied a finalized version of the docusing is complete. ADD PARTICIPANTS TO MAP SIGNE	TOOLS
Buyer Input the Buyer(s) name Seller Input the Seller(s) name	Add New	LAYOUTS
Select S	Add from Transaction Add from Contacts	OPTIONS
Closing Agent Input the Escrow's name		



7. Fill the remote signer information

- Managing Broker's name (Fan Teng)
- Office email (broker@welakeside.com)
- Click "Save to my contact List", then "SAVE"

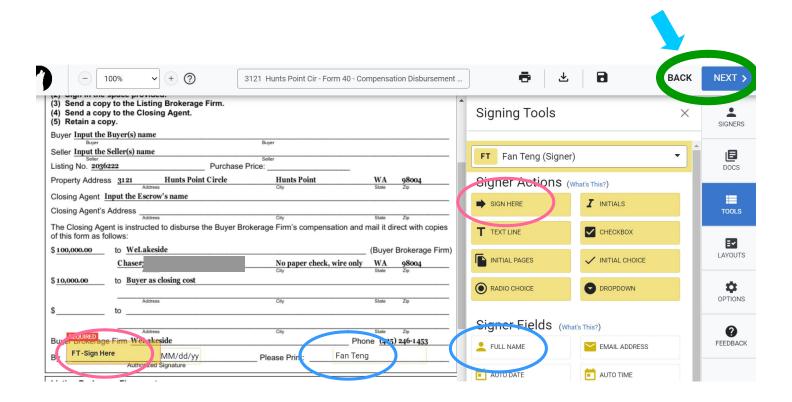




8. Define where to sign

- "Authorized Signature"
- "Please Print"

9. Click "NEXT" to send the remote sign auto email





10. Monitor the sign progress

